राजस्थान तकनीकी विश्वविद्यालय, कोटा



प्रबन्ध मण्डल बैठक

कार्यवाही विवरण

बैठक संख्या

चौदह (14)

स्थान

कान्फ्रेन्स हॉल, तकनीकी शिक्षा

भवन, खैतान पॉलीटेक्नीक महाविद्यालय,झालाना डूंगरी,

जयपुर

दिनांक

25.06.2012

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सांय 03.00 बजे

BoM 14.1

To welcome new members of BoM and to appreciate contribution of out-going members.

The list of Honourable members is enclosed for perusal of members (Annexure-14.1.1 from page 1 to 2).

Resolution BoM 14.1

BoM expressed deep appreciations for the services rendered by outgoing Ex-officio member Sh. Vipin Chandra Sharma, Principal Secretary Technical Education and welcomed new member Principal Secretary, Technical Education Sh. Rajeev Swarup and look forward to his able guidance in the future endeavours of the University.

Honourable Vice Chancellor apprised the members of Board of management about the achievements of the University due to hard work of its employees in spite of acute shortage of human resource in the University. In the last two years significant progress has been made in both academic and administrative sections. However, the University need special support and cooperation of the board members to contribute meaningfully

BoM 14.2

To consider the minutes of 13th meeting of Board of Management.

The 13th meeting of Board of Management was held on 31st March 2012. The minutes of the meeting were circulated

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amongst members as per enclosure (Annexulpage 3 to 9). No comments were recommended to kindly approve the same.

Resolution BoM 14.2

- It was suggested to report the minutes; sequence.
- ii. Further the minutes may include the of to facilitate availability of agenda and place.

BoM 14.3 Action taken report on 13th meetings Management.

A consolidated report on the action taken of adopted by the Board of Management in its 19 enclosed for perusal and approval (Annexure page 10 to 11).

Resolution BoM 14.3

i. It was resolved that in the action take BoM13.2 the letter may be sent to the given nominate the representatives of Ex-office as per provision of Act. The BoM millipolude the designation of such nominal in the minutes.



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 In BoM 13.5 the orders must have been issued instead of "No action required".

iii. In BoM 13.6 instead of "No Action required" it should have read as "The land has been earmarked and the matter is pending with JVNL". A letter may also be sent to the government for its formal approval.

iv. In BoM 13.9 the time limit be fixed to grant approval and quality should be ensured in giving approval to institutes willing to offer such vocational programmes.

v. In the reporting items R13.4 and R13.5 No action is required be replaced by "office orders have been issued".

The rest of the action taken report was approved.

BoM 14.4

To Consider the Budget proposed for the financial year 2012-2013 and Revised Estimates of 2011-2012.

The Finance Committee approved the revised estimates for the Financial year 2011-2012 and Budget estimates for the year 2012-2013. However the Board of Management in its 13th meeting (at agenda item BoM 13.4) while considering the minutes of the Finance Committee suggested as under;

- Audited account and balance sheet up to 31st Ma 2010 should have been placed in FC.
- ii. Budget note be prepared indicating major new its of expenditure and budget estimates deviation.
- iii. The appointment of CA and its terms & conditible got approved by BoM.
- iv. FC Table Agenda 7.3 is not approved.
- v. FC Table Agenda 7.7 was approved by BoM w 10% increase of fee only instead of 20%.
- vi. However the budget of the University may be placed in detailed form for consideration of BoM in meeting till that the expenditure up to four months per normal budget of the last Financial Year be mathematically by the University.
- vii. Rest of 7th Finance Committee minutes we approved.

In compliance of BoM 13.4 resolutions following information/documents are enclosed for perusal members:

- Chartered Accountant Audit report of the university for the Financial Year 2010-11(Annexure-14.4, from page 18 to 41).
- ii. The budget note in compliance of BoM 13.4(ii (Annexure-14.4.2 from page 42 to 44).



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iii. M/s Jethaliya and Company has been appointed as auditor of the University for the Financial Year 2010-12 and 2011-12 with 21000/- audit fee for each Financial Year.

University is also maintaining the provident fund of University employees. The income department has given notices and imposed income tax on provident fund and also on the income of the University. University has taken stay from the Honourable Rajasthan High Court on the matter. Based on the recommendation of the Principal Secretary, Technical Education, Government of Rajasthan and to seek proper and legal opinion on the provident fund, income gratuity and any other financial matter Sh. Rajeev Pandey CA has been appointed advisor with annual fee of Rs.50000/- plus service tax on the recommendation of PF committee and subsequent approval of the Honourable Vice Chancellor (Annexure-14.4.3 at page 45).

The appointment of above auditors may be approved.

iv. BoM resolution 13.4(iv) is related to 7th Finance Committee agenda 7.3 wherein it was recommended to collect Development fee due from colleges before granting affiliation. The agenda was not approved by BoM. AG audit para for the Financial Year 2007-08 is enclosed (Annexure-14.4.4 from page 46 to 47)



for perusal of members. The AG audit has point out about less recovery of development fee of 1-18.41 lacs in academic session 2007-08.

In the 7th Finance Committee at para 7.3 it v resolved to collect development fee from respect colleges before granting further affiliation to st defaulter colleges. Since the above recovery has a Resolution been made effective as per BoM 13.4 the AG pathas again during current audit observed and frame para to recover development fee of Rs.7.67 cro (Annexure-14.4.5 from page 48) from variate colleges.

It is therefore requested to kindly consider proposal for recovery of the development fee amore before granting affiliation to such colleges.

In compliance of the resolution of BoM 13.4(vi) revised estimates for the financial year 2011-12 a Budget Estimates (Actual Expenditures) for Financial Year 2012-13 are presented for perusal a approval of the BoM. The income of the Univers (Annexure-14.4.6 from page 49 to 52) and expenditures (Annexure-14.4.7 from page 53 to are enclosed for perusal and approval of members.

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Sr. No.	Particulars	Actual 2010-11	Sanctioned Estimate 2011-12	Actual up to March 2012	Revised Estimate 2011-12	Budget Estimate 2012-13
l I	Income	5042.52	4397,90	5573.94	4715.45	4919,73
2	Expenditure	2694.84	3797.30	3548.39	4229.30	4867.95

Resolution Bom 14.4

the AG pad and frame Rs.7.67 crofrom variations consider ent fee amonges.

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members.

BoM members noted that for the first time the Budget agenda has been placed in complete form in the Board of management as per the provision laid down in section 23(i) of RTU Act. Budget estimates for the financial year 2012-13 and actual expenditures in 2011-12 as well as actual receipt of the 2011-12 were approved with following observations;

- i. Timely parking of funds should be ensured to earn adequate interest on the surplus fund of the University.
- ii. OD account as indicated in C.A. Audit report should be closed immediately as the same is not required in view of the current financial status of the University.
- iii. Reconciliations of accounts of the University for the Financial Year 2010-11 and 2011-12 with bank account should be carried out as early as possible.
- iv. Approval of Board of Management for hiring of Chartered Accountant is not required.

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BoM 14

- Problems of leakages of papers, deficiencies marking and evaluation process, dealing with grievances and in making copy available to students under RTI Act the university may explore digital evaluation and conduct of examina process.
- vi. Proposal having financial implications and monetaspects must be placed in the Finance Commit before placing them for consideration to BoM so the same may be properly scrutinized appropriate decisions can be taken in the matter vin time under the relevant sections of the Act.
- vii. The university has the adequate resources and initiatives regarding automation etc. may be taked par with other Technical Universities of the countiversity may provide appropriate budget for recently created branch like Petroleum Engineer and Aeronautical Engineering.

Members further noted that the availability of full with the university is adequate and it is a hear sign that the University is almost self-reliant on account. University should further strive to achieve the level of academic excellence and help-society at large.

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BoM 14.5

To consider the proposal for pay structure of the faculty to be recruited under Self Financing Programmes currently being offered by the University.

Self Financing Programmes are being offered in the University college of Engineering of the University. The Finance Committee vide resolution No. T 4.1(Annexure-14.5.1 from page 63 to 65) and the BoM (Annexure-14.5.2 from page 66 to 67) have resolved for creation of certain posts in MBA, IT and Computer Engineering Departments. Technical Education and Finance Department of the Government of Rajasthan have recently made it clear that government will not approve the creation of posts and consolidated pay for the Self Financing Programmes and the decision in this regard may be taken at the level of the University (Annexure-14.5.3 from page 68 to 69)

Accordingly it is proposed that since for similar type of programmes, all the autonomous government Engineering Colleges have been permitted to recruit faculty members on regular pay scale as recommended by the AICTE, the university may also be permitted to recruit the faculty required as per AICTE norms and to seek fitness certificate under section 12(B) from UGC as early as possible.

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Resolution BoM 14.5

- i. All vacant posts sanctioned by the government filled expeditiously as per pay scales approved by state government on the basis of the AIC recommendations.
- ii. Under SFS courses the posts may be created by University as per the directions of the s government.
- iii. The case to appoint and provide the pay scale to teachers to be recruited under SFs programme resubmitted to the Principal Secretary Technic Education for review of the state government decision.

BoM 14.6

To consider proposal for adopting qualifications a eligibility for System Analyst, Estate Engineer and class employees as per prevailing norms in the stagovernment/other state universities.

IT infrastructure of the University is expanding manife with various central government schemes like NKN NMEICT. University campus is also spread out in acres of land with building infrastructure of erstw Engineering College Kota and new buildings of University recently constructed and few others are likely be constructed soon to meet the requirements due to alm



doubling of the intake in UG and PG programmes. Therefore, the requirement of System Analyst and the Estate Engineer is urgently felt in the University to manage these two activities.

The post of System Analyst has already been recommended by BOM as per enclosure (Annexure-14.6.1 from page 70 to 71) and the post of Estate Engineer existed in the past which was recommended to be filled through contract basis either from Ex-Serviceman or retired Executive Engineer on fixed amount as per BoM resolution (Annexure-14.6.2 at page 72).

It is therefore proposed to recruit one System Analyst under SFS programme with qualification and Pay Scale as recommended by Department of IT Government of Rajasthan (Annexure-14.6.3 from page 73 to 80). It is also proposed to seek permission-from the government to fill the Post of Estate Officer on regular pay scale as permitted in state government/other universities (Annexure-14.6.4 from page 81 to 83)

It is also proposed to consider qualification and eligibility for recruitment of class IV employee as per state government norms.



- i. The qualification and experience for System Analyst shall be as per the Analyst-Cum-Programmer. The direct recruitment and promotion shall be as per the Rajasthan Computer state & Subordinate Services Rules, 1992.
- ii. The post of Analyst-Cum-Programmer be created in the SFS courses of the University as per rules and direction of the government.

The qualification for Analyst- Cum-Programmer shall be as under

"M.C.A. or B.E./B.Tech./M.Sc. in information Technology or Computer Science or Electronics and Communication from a recognized University established by law in India or a qualification recognized as equivalent by the Government."

OR

"M.Tech. degree in Information Technology or Computer Science or Electronics and Communication from a recognized University established by law in India or a qualification recognized as equivalent by the Government."

OR

"M.B.A. (IT) from a University established by law in India or a qualification recognized as equivalent by the Government."



- iii. The Qualification and experience for the post of

 Estate Officer shall be kept at par with similar

 provisions in other similar universities/institutions.
 - (i) "Essential: A First class degree in M.Tech. in

 Civil Engineering with minimum of six years

 experience as Assistant engineer in

 government department

 /University/Government autonomous bodies.

OR

"Bachelors Degree in Civil Engineering with minimum of 10 years of experience as Assistant Engineer."

- (ii) Experience in Civil works, constructions and maintenance of buildings, roads, services and utilities.
- iv. The qualification for the recruitment of class IV employees shall be in line with the University rules/state government guidelines.

BoM 14.7 To consider panel of experts for recruitment of faculty.

The panel of experts for recruitment of faculty, CAS, Librarian, sports Officers have been received from various Boards of studies. In Compliance of RTU Act and also the 1974 Act for recruitment of teachers and officers in the University, the panel shall be submitted to the committee constituted for above purpose as per followings;

- i. Panel of experts for Petroleum engineering (Annexure-14.7.1 from page 84 to 86)
- ii. Panel of experts for Electrical Engineering (Annexure-14.7.2 from page 87 to 90)
- iii. Panel of experts for Aeronautical Engineering (Annexure-14.7.3 from page 91 to 93)
- iv. Panel of experts for Computer Engineering (Annexure-14.7.4 from page 94 to 98)
- v. Panel of experts for Mathematics (Annexure-14.7.5 from page 99 to 102)
- vi. Panel of experts for Sports (Annexure-14.7.6 from page 103 to 105)
- vii. Panel of experts for Librarian (Annexure-14.7.7 from page 106 to 110)
- viii. Panel of experts for Mechanical Engineering (Annexure-14.7.8 from page 111 to 114)

Members are requested to approve the same.

Resolution BoM 14.7

The panel of experts were approved by the Board. However it was advised to include as much as



possible the experts from IIT's and other National level institutes.

Any member connected with the university in official capacity should not be listed as an expert in selection committee.

To consider proposal for engaging classes within and outside the campus in the recently started branches, in compliance of Honourable Chief Minister's budget speech, in Petroleum and Aeronautical Engineering due to non availability of faculty and lack of infrastructure for the time being.

Petroleum Engineering and Aeronautical Engineering branches were offered from the academic session 2011-12 in compliance of Honourable Chief Minister budget speech (Annexure-14.8.1 from page 115 to 116). Currently these departments do not have appropriate faculty as well infrastructure and are in formative years. In the initial formative years the university will require help from other institutes experts to train students for some related courses and laboratories wherein expertise is not available in the University. The requests were made to various institutes and proposal received from ISM Dhanbad (Annexure-14.8.2 from page 117 to 118) is enclosed for perusal of members.

It is proposed that some theory and laboratory classes may be arranged with the help of external faculties in the

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BoM 14.8

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university or outside as per details enclosed (Annexure 14.8.3 from page 119 to 121).

Members are requested to approve the same.

Resolution BoM 14.8

The proposal was approved with the recommendation if give due consideration to other proposals. The best possible solution may be adopted by the university to engage the classes of the students as the availability of teachers and experts are not available in these specialized areas.

BoM 14.9

To consider revised Scheme and syllabi of the I B.Teck from the academic session 2012-2013 and the teaching schemes and syllabi for 3rd and 4th semesters developments and Aeronautical-Engineering Branches

Board of Management had resolved as per agenda ited BOM 8.6 (AC 2.10) (Annexure-14.9.1 from page 122 t 124) to revise all engineering curricula by the academi session 2012-13. In compliance of the same, the I B.Ted scheme and syllabi are placed for consideration an approval of the member (Annexure-14.9.2 from page 1221 145).



The Petroleum Engineering (Annexure-14.9.3 from page 146 to 162) and Aeronautical Engineering (Annexure-14.9.4 from page 163 to 180) teaching Schemes and respective syllabi are also placed for consideration of Honourable members for approval.

Resolution BoM 14.9

The agenda was approved with amendments as suggested in the Academic Council meeting held on 18th June 2012 at agenda No.AC 9.4 with Annexure 1 to 4 (Copy enclosed)

Bollsom 14.10

To consider proposal for establishment of RTU centre in the space provided by the government of Rajasthan

Technical Education Department Government of Rajasthan has allotted space in Technical Education Bhawan in the premises of Khaitan Polytechnic (Annexure-14.10.1 at page 180) on the request of Rajasthan Technical University in order to establish University centre at Jaipur to improve logistics for examination and evaluation process.

Rajasthan Technical University has provided major amount for construction of the above building at Jaipur in the hope that part of the building may be made available to the University for its Major Activities which are centred in and around Jaipur.



BoM

The space is being developed for the above purpose and it is proposed that the government may further be requested to Resol allot more space to carry out other activities in order to improve the process examination and results.

Resolution BoM 14.10

It was noted by the member.

BoM 14.11

To consider revision of ceiling limit of examination remuneration in conformity with the BoM resolution to limit number of answer books

BoM vide agenda item 8.6 has resolved to fix the ceiling limit of examination remuneration and also recommended to fix number of answer books to the extent of 1680 only (Annexure-14.11.1 from page 181 to 183).

Finance Committee vide its resolution T. 7.7 (Annexure 14.11.2 at page 184) has approved the increases in examination related remuneration and the same has been revised by the BoM at 13.4 (Annexure-14.11.3 at page 185).

Accordingly the remuneration ceiling limit needs revision to facilitated evaluation of answer books.

It is therefore proposed to increase the present ceiling limit of Rs.20000/-per semester to Rs.40000/- per semester to accelerate the answer books evaluation process.



Resolution BoM 14.11

The ceiling limit per semester be kept as Rs. 30,000/- and to the extent of 1200 answer books only

BoMM 14.12

To consider transfer of Rs. 10 crores to various government Engineering Colleges in compliance of Honourable Chief Minister announcement in budget

Honourable Chief Minister in his budget speech (Annexure-14.12.1 from page 186 to 188) has pronounced for grant of Rs. 2 crores to five autonomous Engineering Colleges from the RTU fund.

In Compliance of the same it is proposed to sanction Rs.10.0 crores from the University fund and transfer the same to the colleges as mentioned in the Budget speech of the Honourable Chief Minister.

Resolution BoM 14.12

It was resolved to transfer the amount of Rs. 10.0 crores to the five colleges as per announcement of the Honourable Chief Minister. However, Principal Secretary, Technical Education was requested to convey the feelings of the Board members to the higher authorities in the government.



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BoM 14.13

To consider budget provision of Rs. 1.0 crore for the establishment of Nano-Technology Centre (Compliance of Honourable Chief Minister's budgespeech

Honourable Chief Minister has announced in his budg speech to establish Nano-technology centre at the Rajastha Technical University (Annexure-14.13.1 at page 189).

In order to accelerate the process of establishment of the same in current financial year, provision of Rs. 1.0 cross may be approved from the own income of the University. The proposal submitted by the concern Head of the Department is enclosed for perusal of the member (Annexure-14.13.2 from page 190 to 193).

Resolution BoM 14.13

- i. The Master Plan of the University be prepared to ensure overall development and layout of the University buildings.
- ii. The buildings for new branches and centres be take into consideration as per the requirements of the same.
- iii. The above proposal was approved with the recommendation that the total requirements of the

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centre with phase wise expenditures be planned and submitted as a project report.

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To consider proposal for pension of the employees absorbed in the services of RTU from erstwhile Engineering College Kota

Rajasthan Technical University was established in 2006 and in September 2006 the erstwhile Engineering College Kota (ECK) was declared as constituent College of the University. The employees of the University were covered under EPF scheme and were getting Family pension benefits as per rules. The Council of Governors of the erstwhile ECK resolved to adopt pension scheme at par with MREC (Now MNIT, Jaipur) vide resolution (Annexure-14.14.1 from page 194 to 195).

University (RTU) and subsequent declaration of ECK as a constituent collège of the University all the employees were absorbed in the University. The EPF department was constrained to transfer the fund back to the University as a consequence to the Hon'ble Supreme Court Judgement and also in view of the fact that Universities are not covered by EPF Act.

As per University Act the employees can be provided terminal benefits in the form of pension, PF etc.(Annexure-14.14.2 from page 196 to 198).

Since the majority of the employees are in the low processing they are extremely worried in the absence proper social security and are requesting to grant the pension considering their past services and circumstance. The finance committee has resolved to submit appropriate pension scheme to the government (Annexul 14.14.3 at page 199). The BoM has also agreed in principand resolved vide agenda item BoM 3.4 (Annexure 14.14 from page 200 to 201) to frame the scheme and submit the government.

Technical Education Department government of Rajasth has informed that since the employees are covered by Clascheme the proposal of LIC for pension has not be considered by the government (Annexure-14.14.5 from page 202 to 203).

On the basis of the factual information mentioned in the para above the government may further be requested consider Pension Scheme for the employees of the RTU par with the similar pension scheme being implemented other state universities. Financial support required implementation of the same may be provided from the RT funds as a corpus.

Resolution BoM 14.14

i. Comprehensive proposal working out details and the total number of the employees (Appointed before 1.1.2004) likely to be benefitted be resubmitted to the

- government for consideration and approval in principle.
- ii. The proposal need to clarify that there will be no long term financial liability accrued to the state government.
- iii. As per seeking approval in principle from Govt, the detailed -proposal may be invited from the approved IRDA financial institutions. The proposal should be properly scrutinized by the finance Committee and be approved by the BoM before resubmission to the government.



BoM 14.15

To consider recommendations committee for the post of DR, AR and CAS cases

Post of the AR and DR were sanctioned by the Government as per documents attached (Annexure-14.15.1 from p 204 to 207). The advertisement for the same was issued per enclosure (Annexure-14.15.2 from page 208 to 210) Interviews for these posts were held on 25th and 26th 2012 by duly constituted committee as laid down in the 1974 Act for recruitment of teachers and officers in Universities.

CAS (Career Advancement Scheme) interviews were held for the teachers who were permitted by government on the basis of grievance comm recommendation (Annexure-14.16.3 at page 211) The recommendations of the Committees are placed approval of the members.

The recommendations of the selection committee w considered by BoM and these were approved. Fur looking to the acute shortage of Manpower in University, the appointment orders for the same may released immediately.

For the post of Deputy Registrar followings are approved 1. Mr. Kailash Chand Gautam UR

For the post of Assistant Registrar following candidates approved,

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1. Mr. Diwakar Joshi, UR

2. Dr.. Gulab Nabi UR

3. Mr. Satyapal Yadav UR

4. Ms. Archna Rake UR

5. Mrs. Sangeeta Kaushal UR (W)

6. Mr. Madan Lal Meena ST

7. Mr. Manoj Kumar JangirOBC

8. Mrs. Anju Pareva SC (W)

Except the candidate at serial no. I Mr. Diwakar Joshi all other candidates be given offer on consolidated pay on probation

In case the above candidates do not join, the candidates from the waiting list may be placed in the BOM for approval.

The recommendations of the cases under Career Advancement Schemes were approved as under;

- 1. Mechanical Engineering Department
 - i. Selection Grade

Mr. Gitesh Vijay w.e.f. 01/09/2007

- 2. Electrical Engineering Department
 - i. Selection Grade

Mr. D.K. Sambhria w.e.f. 02/01/2007

- 3. Computer Engineering Department
 - i. Senior Scale
 - a. Mr. R.K. Banyal w.e.f. 12/08/2006
 - b. Mr. Dinesh Jain w.e.f. 27/07/2008
- 4. Mathematics Department
 - i. Associate Professor to Professor
 - a. Dr. N.R. Rathie Not Recommended

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- b. Dr. P.K. Mehta Not Recommended
- c. Dr. A.R. Verma Not recommended
- d. Dr. R.C. Bohra Not recommended

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प्रबंध मण्डल द्वारा आज दिनांक 25.6.12 को एजेण्डा 14.15 पर विचार किया गया। प्रकरण में मैरा पक्ष यह है कि राज्य सरकार/राजकीय उपक्रम एवं स्वशासी निकाय तथा राजकीय विश्वविद्याय से आए हुए सभी अभ्यर्थियों जिनके आवेदन निर्धारित प्रक्रिया/अनुमति से प्राप्त हुए हैं उन्हें प्राज्य सरकार के नियम/ आदेश के तहत "पे प्रोटेक्शन" एवं नियमों के अनुरूप लाभ दिया जाना चाहिये। उल्लेखनीय है कि चयन समिति ने भी नियमानुसार नियुक्ति दिये जाने की अनुशंसा की है। अतः नियमों के अनुसार ही नियुक्ति एवं परिलाभ दिया जाना चाहिए। मैरी उपरोक्त आपत्ति दर्ज की जावे।

हस्ता / ~ सदस्य सचिव प्रबंध मण्डल रा.त.वि. कोटा

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Minutes of 14th BOM meeting

"shyam tak" <tak.shyam@yahoo.co.in> registrar_rtu@yahoo.co.in "rtu" <vcofficertu@yáhoo.co m>

Monday, 30 July, 2012 1

Dear Sir

This is with regard to above minutes received on 21.7.12. While reserving my right to speak on minutes of other items I strongly object to record of resolution BOM 14.15 When this resolution was adopted no one dissented, The dissent recorded appears a after thought Dr. S.S.Tak Member BOM

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BoM T.14.1

To consider the minutes of the Academic Council meeting held 18th June 2012.

The meeting of the 9th Academic Council was held on 18th June 2012. The minutes of the meeting are paced for consideration of the members.

Resolution BoM T.14.1

On the basis of the recommendation of the Academic Council the agendas placed in the BoM were approved.

(Prof. R.P. Yadav) Chairman (Ambrish Mehta) Member Secretary